

(Please print clearly)



All homes and properties in the Broad Run Ridge Homeowners Association must comply with and abide by the Declaration of Restrictions (DR's). The DR's requires a written submission, review and written approval prior to any exterior changes, alterations, or additions to all homes and/or lots, in the community. All changes must be approved in writing or email, prior to work commencing or making any exterior change, alteration, or addition to either the home or property. Changes includes, but are not limited to: Exterior doors (front; storm; screen; garage); windows; siding; roof; shutters; sidewalks; pools; decks; sheds; fences; gutters; fascia; steps; railings; major landscaping, etc. Homeowners are responsible for obtaining all required permits, if applicable. Please note the Board has Thirty (30) days from receipt and acknowledgement of a properly completed written request that contains all necessary information to enable them to review and respond. Should the Board/A2Z have additional questions, A2Z will contact you directly.

Homeowner: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Architectural Request Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Description to include: Manufacturing Brand/Name; material(s) type(s); color(s); specifications & dimensions; measurements/distances shown on your plot plan with the location of the change/alteration/addition; etc. If the applicable material(s) and color selection(s) can be easily viewed online, please provide the web address/link. Any additional info, such as manufacturers' pages; contractor quotes/details, may be attached to the request. If necessary, actual samples of materials may be sent to A2Z Property Management at the address below.*

**Please send completed request(s) with all supporting documents/attachments to:**

Email: brr@A2Zpmc.com

Mail: A2Z Property Management  
PO Box 1376  
Hockessin, DE 19707

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

To be completed only by Broad Run Ridge Board/ARC Committee or A2Z Property Management

Date received by A2Z Property Management: \_\_\_\_\_

Approved: \_\_\_ Not Approved: \_\_\_ by Broad Run Ridge on: \_\_\_\_\_ Date

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A2Z Property Management: \_\_\_\_\_